

CREW LEADER DESCRIPTION



The Lummi Nation Tribal Conservation Corps An AmeriCorps Program

Mission: Our mission is to protect and restore the natural resources that Lummi Nation has relied on since time immemorial. As a LNTCC member, you will help make the world a better place, protect the environment, and help restore our sacred salmon runs, clam beds, and other valuable resources.

Position: Lummi Conservation Corps Crew Leader

Location: 2665 Kwina Road. Bellingham, WA. 98226. This position requires service at various sites.

Schedule: The Crew Leader must complete a minimum of 1,700 hours in a one year period. Most hours will be Monday-Friday, 8-4:30.

Pay Rate: The Crew Leader will receive a stipend total of \$17,000. Stipends will be distributed every other week. Upon completion of a term, LNTCC members with a High School diploma or GED will receive money exclusively for the use of tuition, fees, and/or books upon enrollment in an institution of higher education.

Position Summary:

LNTCC members will add value to the community and the environment through dedicated service. The LNTCC Crew Leader will help accomplish the mission of LNTCC with measurable results. S/he will motivate and coordinate the LNTCC crew in a positive manner. The Crew Leader will be responsible for maintaining positive morale by encouraging teamwork and high standards. The Crew Leader will ensure that the crew adheres to program policies and the mission of the LNTCC. The Crew Leader will serve LNTCC alongside the crew members.

LNTCC members will assist Lummi Natural Resources employees with projects and tasks pertaining to habitat restoration, water resources, wetlands, harvest management, or at our shellfish hatchery. Corps members will learn about environmental problems, salmon and shellfish biology, and their ecosystems. All LNTCC members will participate in an oil spill response training drill.

Qualifications:

- Applicants must be between ages 17-25.
- Must have a valid Washington State driver's license, and be insurable by LIBC.
- Must be a citizen, national, or lawful permanent resident alien of the United States.
- Must be able to obtain a High School diploma or GED (Must have a HS diploma or GED to receive educational award) Lummi/Native American/Veteran preference policy applies.

Physical Requirements: The Crew Leader must be physically able to work outdoors in hot and cold temperatures, in sunshine, rain, or wind with varied work hours. The Crew Leader must have the physical endurance and stamina to be outdoors performing physical labor.

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Tasks: The Crew Leader will provide leadership to fellow LNTCC members. S/he will serve in a co-leadership capacity with the LNTCC crew to help ensure policies and procedures are followed, and projects are completed in a timely manner. The Crew Leader will:

- Transport members to project sites as needed.
- Provide information, and support to members, including but not limited to:
 - Information about LNTCC
 - Advice for transitioning out of LNTCC
 - Assist members with obtaining needed forms
- Collect time sheets and ensure they are filled out correctly and signed by the member.
- Turn timesheets in to supervisors.
- Train members on project tasks.
- Act as a liaison between members, supervisors, the program coordinator and other Natural Resources staff.
- Assist supervisors and program coordinator with the development and coordination of training sessions.
- Other tasks as a crew member:
 - Plant and maintain native trees and shrubs; measure and record information about water quality as instructed; learn about the functions of wetlands and assist with their monitoring and restoration; learn about estimating biomass for seafood surveys; drill, seed and bag oysters; seed, bag and load geoducks; sort and bag manila clams.
 - Water quality monitoring
 - Tree planting and maintenance
 - Shellfish hatchery operations support (manila clams, geoducks, oysters)
 - Harvest management survey/sampling support (salmon, sea cucumbers, Dungeness crab, manila clams, geoducks)
 - Temperature monitoring in the Nooksack watershed; in-stream restoration support (water quality monitoring, fish exclusion activities, log surveys)
 - Wetlands inventory and monitoring.

Skills: The Crew Leader must be self motivated, have a positive attitude, and have the ability and a strong desire to learn new skills. Following training, the Crew Leader must be able to work with minimum supervision.

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| • Follow instructions | • Follow precise protocol |
| • Use a shovel | • Have excellent organizational skills |
| • Climb up and down a ladder | • Able to learn how to use field equipment, including GPS, and YSI meter |
| • Walk through forest with brush, downed logs and mud | • Be comfortable using computers |
| • Pay attention to detail | |

Requirements:

- Positions require extensive Criminal Background Check
- Positions require a Department of Justice (DOJ) National Sex Offender Public Registry (NSOPR) check

Conditions of Agreement: All LNTCC members shall agree to understand and follow AmeriCorps policies. S/he is also expected to fully understand and follow the policies and procedures provided in the LNTCC Team Leader Manual. Enrolled Lummi Tribal members: These LNTCC members will be subject to all laws as usual. This includes tax exemption status in compliance with Lummi Natural Resources policies regarding Lummi Tribal members. Not enrolled Lummi Tribal members: These LNTCC members will be subject to all laws as usual. This includes taxable status as in compliance with federal, and AmeriCorps program policies.

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TO APPLY:

Electronic LNTCC applications are available online:

At our website:

<http://lnnr.lummi-nsn.gov/LummiWebsite/Website.php?PageID=337>

At our Facebook page:

<https://www.facebook.com/#!/Intcc>

Paper LNTCC applications are available at Lummi Natural Resources, 2665 Kwina Road. Bellingham, WA. 98226

Completed applications can be:

E-mailed to JillK@lummi-nsn.gov.

Faxed to (360) 380-6989

Applicant must inform references if they are going to e-mail or fax their application.

Mailed or hand delivered to LIBC. Attn: Natural Resources, Watershed Restoration, 2665 Kwina Road, Bellingham, WA. 98226

Mailed and hand delivered applications must be submitted all at once.